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Register Number :

7513

Name of the Candidate :

**P.G. DIPLOMA IN N.G.O. MANAGEMENT EXAMINATION
DECEMBER 2013.**

110 — PROJECT MANAGEMENT

Time : Three hours

Maximum : 100 marks

Answer any FIVE questions.

All questions carry equal marks.

(5 × 20 = 100)

1. Define 'Management' and explain the role and functions of a Project Manager.
2. What are the steps involved in drafting a project?
3. What do you mean by planning? Explain the merits and demerits of planning.
4. Write about 'Centralization' and 'Decentralization' with its merits.
5. Explain the nature and components of staffing.
6. What are the principles and approaches needed for effective co-ordination?
7. How do you formulate objectives? Explain the factors necessary for effective monitoring system.
8. What are the techniques of reporting for 'ongoing' and the 'completed' project?
9. Explain the types, procedures and processes involved in evaluation of projects.
10. Explain any TWO of the following :
 - (a) Controlling.
 - (b) Management Information System (MIS).
 - (c) Co-ordination.