

MAY 2012

P/ID 368/PGH

Time : Three hours

Maximum : 100 marks

SECTION A — (5 × 8 = 40 marks)

Answer any FIVE questions.

All questions carry equal marks.

Each answer should not exceed 300 words.

1. What are the Primary Functions of Management?
2. Write short notes on Jobs Analysis.
3. Write short notes on socialization.
4. Explain the employer's role in Career development.
5. Write short notes on administering and controlling the pay structure.
6. What are the aims and objectives of Employee Discipline?
7. Compare human relation and industrial relations.
8. Explain the various approaches to job design.

SECTION B — (3 × 20 = 60 marks)

Answer any THREE questions.

Each answer should not exceed 1,200 words.

9. Describe the steps involved in Selection Process.
 10. Elaborate on significance of Industrial Relations
 11. Elaborate on steps involved in arranging jobs in hierarchy.
 12. Elaborate on Approaches to Discipline Enforcement
 13. Describe the various methods of training.
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