

MAY 2015

P/ID 368/PGH

Time : Three hours

Maximum : 100 marks

SECTION A — (5 × 8 = 40 marks)

Answer any FIVE questions each in 300 words.

1. What are the guidelines to be followed to plan human resource effectively?
2. What are the merits and demerits of external recruitment?
3. What are the common causes of indiscipline? Explain.
4. How to motivate employees? Who are reluctant to work?
5. Briefly explain the objectives of performance appraisal of employees.
6. Outline the features of human resource development
7. Briefly account on the disciplinary procedure followed in Indian industries.
8. Explain some of the important aspects of international labour relations.

SECTION B — (3 × 20 = 60 marks)

Answer any THREE questions each in 1200 words.

9. Describe the administrative and operational roles of human resource manager.
 10. Exemplify the uses of job analysis and its application.
 11. Explain about the off-the-job training methods.
 12. Describe about the legal provisions regarding health care facilities in industries.
 13. Outline the features of collective bargaining.
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