

MAY 2011

P/ID 77513/PMBN

Time : Three hours

Maximum : 100 marks

PART A — (5 × 6 = 30 marks)

Answer any FIVE questions.

All questions carry equal marks.

1. Write short note on Recycle Bin in Windows.
2. What is the difference between auto text and auto correct feature in MS Word?
3. State and explain any three arithmetic functions in MS Excel.
4. Write a C program to find sum of digits in a given number.
5. What are unformatted data files? Explain.
6. Highlight the built in functions in Excel.
7. Explain different types of computer languages.
8. Highlight the development of operating systems.

PART B — (5 × 10 = 50 marks)

Answer any FIVE questions.

All questions carry equal marks.

9. Explain generation of computers in detail.
10. Explain the usage of spell check facility in MS Word.
11. How charts are created in MS Excel? Explain.
12. Write a C program to convert decimal numbers to binary numbers.
13. Discuss the importance and working of structures and union with examples.
14. Discuss in detail about the classification of computers.
15. Explain various functions used for file manipulations in C.
16. What is a file? Write a C program to copy the contents of one file to another file.

PART C — (1 × 20 = 20 marks)

(Compulsory)

17. Create a letter asking top 5 IT companies about the effect of recession in software industries. Use MS word's mail merge features to create personalized letters of each of the company.
-